


Welcome Pack


The Welcome Pack provides basic information so that you know what to expect when you arrive. This way we hope your stay will be as enjoyable and relaxing as possible.


Directions from our Office


Our office is located at 38 Macpherson Street, Bronte. Bronte is located 3 minutes by car from Bondi Junction.

Directions by car from Bondi Junction –

1.  Continue on **Ebley St, Bondi Junction** - head towards **Bronte Rd** 19m 2sec

2.  Bear right at **Bronte Rd, Bondi Junction** 1.3km 2min

3.  At the roundabout - take the 2nd exit onto **Leichhardt St, Bronte** 0.2km 14sec

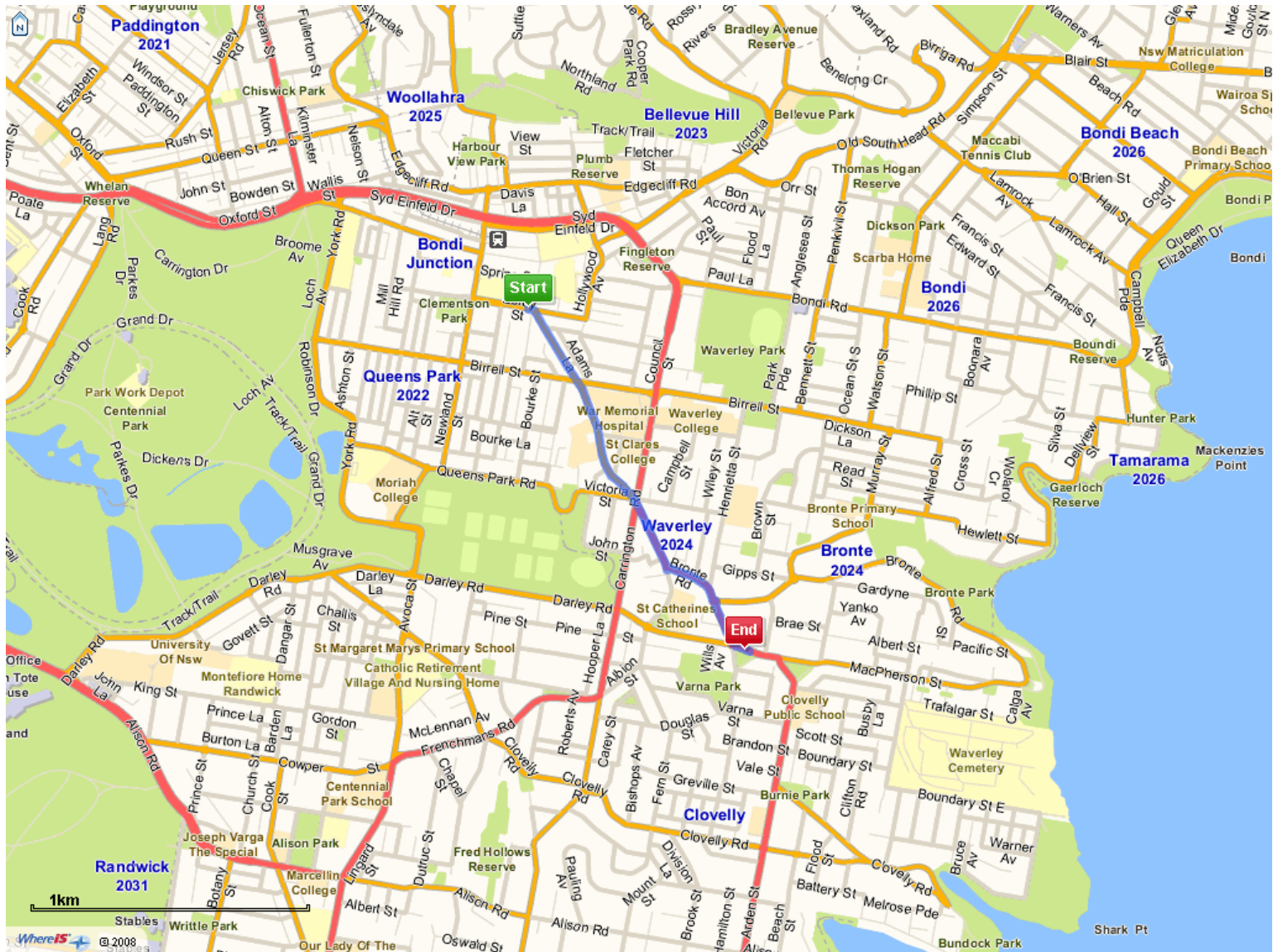
4.  At the roundabout - take the 1st exit onto **Macpherson St, Bronte** 0.1km 5sec

5. Arrive at **Macpherson St, Bronte. Our office is located on the left side of the road, a few doors down from the roundabout.**

Our office number is 02 9369 3639 or mobile 0413 015 832 or 0422 491 435

Please refer to the map below

Map – driving from Bondi Junction



Arrival

You have already returned the booking form to our office which covers the necessary formalities for your stay. Upon arrival a valid credit card will be required to be “swiped” to act as your security bond. We will also require your passport or drivers license to be photocopied.

Check in time is 2pm. Please advise us of your expected time of arrival so we can ensure a staff member is available to assist you (essential for guests arriving on public holidays and weekends.) You will be given a set of keys to the property and parking keys (if applicable).

Your Accommodation

All of our properties are equipped by our owners to their satisfaction. We trust your accommodation meets your requirements.

Appliances

Most properties have specific instructions for appliances and in particular television and entertainment units. Please do not adjust the tuning of televisions under any circumstances.

Inventory

Please check the inventory for the property and report any missing items upon your arrival. The inventory provided will be checked on your departure and any broken, damaged or missing items will be deducted from your security deposit.

Linen Hire

Should you have opted for linen hire at the time of booking, beds will be made with fresh linen and towels placed on beds for your arrival. In some instances, additional linen may be stored in the property. Should you use linen in addition to what has been provided, you are required to launder, dry and fold the linen and return to where you found it. In the event additional linen is used and not laundered, dried and returned, an additional linen hire fee will be charged.

Noise

Please be considerate of your neighbours and keep the noise to a minimum. Excessive noise after 10pm weekdays and Sunday, and 11pm Saturdays (as per Council regulations) will not be tolerated and result in non refundable termination of the Holiday Booking.

Parking

Please park in designated parking spaces only. Body Corporate may exercise their authority to tow and remove cars illegally parked on common property.

Smoking

All of our properties are non-smoking properties and you are not permitted to smoke indoors.

Pets

All of our properties are pet free properties and you are not permitted to allow pets on or in the property.

Additional Guests

The number of guests permitted are as per your booking form. Additional guests are not to stay overnight and overcrowding of properties will not be tolerated and result in non refundable termination of the Holiday Booking.

Call Out Fee

Should you require assistance outside office hours a call out fee of \$110 inc gst is payable.

Check Out

Check out time is 10am on day of departure. Please return keys to our office on departure. Additional rent will be charged for keys returned late.

Repairs

Please call the office during office hours should the property you occupy require any repairs or maintenance during your stay.

Additional Terms & Conditions

Please refer to your Holiday Booking Form terms and conditions.

Helpful Numbers

Police, Ambulance & Fire Emergencies	000
Prince of Wales Hospital, Barker St, Randwick	9382 0490
Waverley Police Station	9369 9899
Bondi Police Station	9365 9699
Randwick Police Station	9697 1099
Transport Info Line	131500
Taxi Combined	8332 8888

Emergency Repairs outside business hours (9-5 Monday – Friday)

Plumber	Scott Bennett	0419 147 259
Electrician	Gaby Fletcher	0419 203 982
Handyman	Michelle	0414 464 108
Locksmith	Lenny	0417 217 924